

PLACER COUNTY CIVIL SERVICE COMMISSION MEETING

January 8, 1996

OPEN SESSION

I. ROLL CALL: Meeting was held in the Board of Supervisors Chambers, 175 Fulweiler Avenue, Auburn, CA 95603, with all Commissioner's present; Chairman Weyers presiding.

CLOSED SESSION

OPEN SESSION - 6:30 P.M.

It was moved by Young and seconded by Stockwin that the Commission approve merit increases as recommended by the departments. One was denied at the request of the department. Motion carried unanimously.

II. CLOSED SESSION REPORT: Chairman Weyers announced that the Commission had met in closed session to discuss personnel matters pursuant to authority granted by Govt. Code Section 54957.

III. MINUTES OF PREVIOUS MEETING: Moved by LeDoux and seconded by Horkey, that the minutes of December 11, 1995, be approved as submitted. Motion carried unanimously.

IV. PUBLIC COMMENT - None

V. OLD BUSINESS

A. Jim Gray updated the Commission on the Charter Review Committee.

B. Release of Findings
The Findings were released from the Disciplinary Hearing Appeal, which was held on January 3, 1996. Discipline was sustained.

VI. NEW BUSINESS:

A. New Classification Specification and Reclassification Request

1. Sheriff's Department

It was moved by LeDoux and seconded by Horkey to approve the new classification specification for Coroner I/II, range 39.5/41.5, and the reclassification of the Administrative Legal Clerk to the new class. Motion carried unanimously.

B. Classification Specification Revision

1. Sheriff's Captain

It was moved by LeDoux and seconded by Young to approve the revisions of the Sheriff's Captain specification. Motion carried unanimously.

2. Paralegal I/II

It was moved by LeDoux and seconded by Horkey to approve the revision to the Paralegal specification. Motion carried unanimously.

C. Extension of Affirmative Action Plan

It was moved by Young and seconded by Stockwin to approve extending the current Affirmative Action Plan for one year, through December 31, 1996. Motion carried unanimously.

D. Abolishment of Eligible List

It was moved by LeDoux and seconded by Horkey to abolish the current eligible list for Community Health Aide-Spanish BiLingual. Motion carried unanimously.

E. Extra Help Extensions

It was moved by LeDoux and seconded by Stockwin to approve the Extra Help Extensions as listed in the staff memo. Motion carried unanimously.

F. Work Out Of Class Extensions

It was moved by LeDoux and seconded by Young to approve the Work Out Of Class Extensions as listed in staff's memo. Motion carried unanimously.

VII. LEAVES OF ABSENCE - As an information item only, the Commission was advised of the Leaves approved by the Personnel Director.

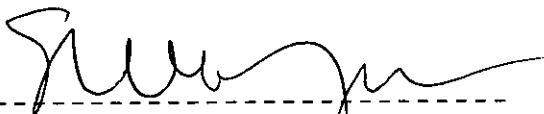
VIII. COMMUNICATIONS

A. Provisional Appointments - One

B. Staff Reports and Correspondence

IX. ADJOURNMENT - There being nothing further to come before the Commission, the meeting was adjourned. The next regular meeting will be held at 6:30 PM, on Monday, February 5, 1996, in the Board of Supervisors Chambers, 175 Fulweiler Avenue, Auburn, CA 95603.

PLACER COUNTY CIVIL SERVICE COMMISSION



STEPHEN WEYERS, CHAIRMAN



CAROL BRAUN, EXECUTIVE SECRETARY